

Discussion Learning Concepts

How Assemble Your Response To A Discussion Assignment

1. Read the entire assignment and understand its components and scope.
2. Break the assigment into logical components based on the questions asked or issues raised.
3. Answer each component in a separate paragraph (or multiple paragraphs for complex components).
4. Respond directly to the questions and do not use "*fluff*" to pad your answers.
5. Avoid clichés and general terms when factual data, charts and visuals can be used.
6. Add a conclusion that ties all your responses in a succinct summary.

Example

Discussion Assignment: *"This week we covered a lot of ground discussing clubs. Select two types of clubs, compare and contrast their scope and structure. Search the internet for examples and share with us any interesting facts. Three to four paragraphs."*

1. Initial Paragraph
    a. Begin by identifying two of the many types of clubs such as member owned, for profit, tax exempt, etc.
    b. Choose two club types that you wish to consider.
2. Middle Paragraphs
    a. Define what is meant by scope and structure of a club.
    b. Use a table to compare and contrast their scope and structure (see below).
    c. Assemble a three-column table to simplify your answer.
3. Ending Paragraph
    a. Cite club examples.
    b. Summarize your findings.
    c. Add any personal opinion that adds value to your analysis.
    d. Avoid "fluff" in all the above.

Club Type	Scope	Structure
Tax-exempt clubs		
For profit clubs		

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